

## How do I set/change my Profile Visibility?

You can your profile's visibility for the Resident Directory in **"My Account" > Profile" > "Profile Visibility"**

You have an option to

- Hide your profile completely from the Resident Directory
- Display only your name in the Resident Directory
- Display your name and selected contact information: address /email / phone number(s)

The system's default setting for active resident accounts is to display only member's name in the Resident Directory. A member can change these settings in their My Account's Profile Visibility page.

**The Resident Directory is private and you must be logged in to the website to view.** The Resident Directory is located on the dropdown list under For Residents in the main menu.

### MY ACCOUNT

#### Profile

Contact Info  
Account Number  
Profile Photo  
**Profile Visibility**

#### Settings

#### My Activity

#### Payments

#### Support

#### Logout

## Profile Visibility

Please set the visibility for your profile:

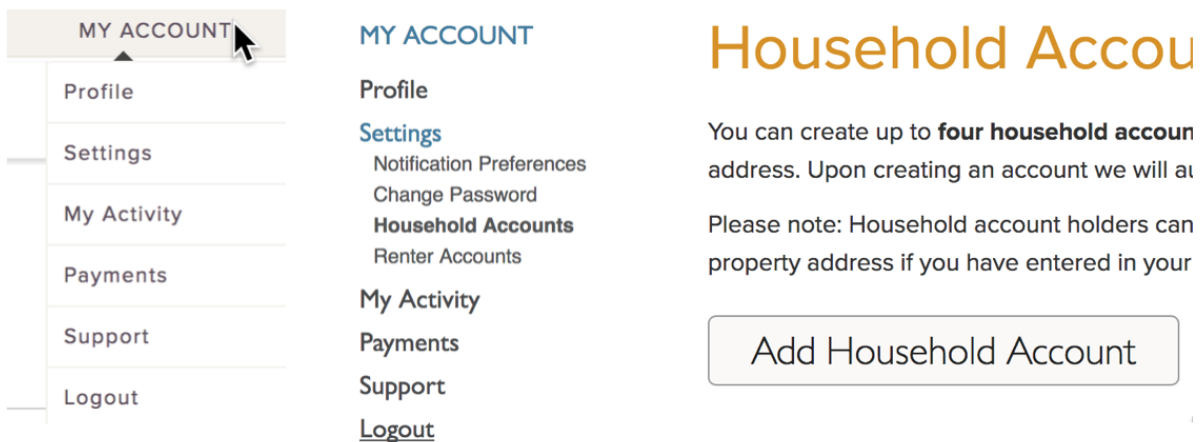
- Hide my profile from the Resident Directory.
- Display my name in the Resident Directory.  
Additionally, I choose to display in the Resident Directory:
  - My address
  - My email
  - My phone number(s)

## How to add additional Household Accounts

Once you, the primary LACC member, have received a NabrNetwork Welcome email and logged into the LACC website, you can add additional household accounts for up to four other adults living in your residence (ie spouse etc.) who have their own email address.

Hover over **My Account** at the top right of the page and select **Settings** then select **Household Accounts** in the menu in the left margin of the page, then select **Add Household Account** and fill out the form and **Submit**.

The person for whom you have created the household account will receive a Welcome email from NabrNetwork and should follow in the instructions in the email to **make the initial login to activate their account**. They can then set their own notification preferences. This is an important step to insure that they are also included in the Resident Roster and able to join Committees and Groups.



The image shows a screenshot of the LACC website interface. On the left, a 'MY ACCOUNT' dropdown menu is open, listing options: Profile, Settings, My Activity, Payments, Support, and Logout. A mouse cursor is hovering over the 'MY ACCOUNT' header. To the right of the menu, the 'MY ACCOUNT' section is expanded, showing 'Profile', 'Settings' (with sub-items: Notification Preferences, Change Password), 'Household Accounts' (with sub-item: Renter Accounts), 'My Activity', 'Payments', 'Support', and 'Logout'. Further right, the 'Household Accounts' page is visible, featuring a large orange heading 'Household Accounts', a paragraph stating 'You can create up to four household account address. Upon creating an account we will at', and another paragraph: 'Please note: Household account holders can property address if you have entered in your'. At the bottom of this page is a button labeled 'Add Household Account'.