



**FIREWISE USA**  
RESIDENTS REDUCING WILDFIRE RISKS

# LACC Firewise Committee Meeting Minutes

Date of Meeting – November 15, 2021

## Minutes:

1. The meeting was called to order at 10:00 am.
2. Committee Members in attendance (in-person and ZOOM): Penny Leinwander (Chair), Michael Daly, Cliff Shelton, Randy Wright, Tony Taylor, and Ken Theobald. Chair Comments: Thank you all for coming to the FW Committee Meeting. Our next meeting is tentatively scheduled for January 11, 2022. It has been a busy couple of weeks with budget meetings, and so I have not been able to coordinate with the Communications Coordinator to get all our meeting minutes, agendas, and letters to the board uploaded on NABR Network portal. I will send out a note when that is accomplished. In the meantime, contact me if you need any specific information. Thank you for your patience. The Nov-Dec newsletter is now posted on the NABR Network, and there are several articles and postings relating to fire safety. After approval of the meeting minutes, we will take committee member comments and public comments. I would like to include your name in the meeting minutes along with your comments. I created 4 action items based on comments from the October meeting. We will take comments after Old and New business, so for continuity, I would request your comments related to business be made at that time.
3. October 13, 2021 meeting minutes were approved unanimously.
4. General FW member/Public Comments
  - a. No general comments were provided.
5. OLD Business:
  - a. Shaded Fuel Break Tony Taylor gave an update on the progress made to present a proposal to the LACC board on costs for a shaded fuel break along the northern border on neighboring land. Several attendees were concerned that LACC funds should not be used to improve the property of others.
  - b. Workshop for changes to LACC Governing Documents The following LACC members volunteered to conduct the workshop: Ed Organ, Tony Taylor, Scott Devereaux, Cliff Shelton, and Eric Thaden. The volunteers met and many issues were discussed about the CCRs, By-Laws and Member Handbook. More work is needed before a Workshop date can be set. The Workshop will be open to all members and hopefully provide enough information that a practical, fair, and fire safe enforcement program can be easily understood and found reasonable.
  - c. Defensible Space Inspection Program: No new information was provided at this meeting.
  - d. 2022 FW Budget: The LACC 2022 Budget was approved and the line item amount for “Fire Prevention” was finalized at \$300,000. The Chair’s understanding is that \$250,000 was set aside for fire break projects and \$50,000 would be used for fire mitigation projects within LACC. It appeared that “Fire Mitigation” budget amount of \$32,000 had not been used, therefore a Draft memo to the board was presented (see FINAL attached). A motion and second was made to approve the letter with the following change: “and all potentially Hazardous trees within the LACC Rights of Way.” The motion was approved. The letter will be hand delivered to Board members before the November 22, 2021, BOD meeting.

- e. Road Clearing ROWs by LACC As discussed above, the FW committee will request at the next board meeting that the \$32,000 in Fire Prevention line item be used to hire a registered forester to evaluate the right of ways for dangerous or hazardous trees as required by Section 4.4 of the Homeowner Handbook. The GM was not available to provide an update due to an important conflict. The “DRAFT LACC MAINTENANCE PROCEDURE MANUAL --- Procedure No. 1” will be moved to the LACC GOVERNING DOCUMENTS WORKING GROUP for review in detail.
- f. LACC Fire Certificate Renewed! We had an amazing response from our LACC members, with over 400 Time and Expense records submitted! We expended 10,692 hours of cleanup hours on our properties. We individually bought \$45,618 worth of tools to do this work. And we spent \$796,630 on contractor work for tree cutting, home remodeling for fire safety, and general lot cleanup!

#### NEW BUSINESS

- a. Status of Dead/Diseased Tree Program. Scott was not available to provide an update.
- b. Section 5.7 for Vacant Lots Scott was not available for an update.
- c. PG&E has been invited to the next FW meeting in 2022.

Meeting Adjourned around 12 noon.

#### ACTION ITEMS

1. “Firewise Block Parties”
2. Prepare a letter from FW Committee to be put on nabrnetwork and also mailed